



## **Student Supervision Policy**

In order to protect the safety of students, it is necessary to have clear guidelines for the supervision of students. Parents send their child(ren) to us trusting that they will be properly supervised. The standard of care to be exercised is that of a careful, prudent and judicious parent. Everything that a prudent parent would reasonably do must be done to avoid foreseeable risks of harm. Failure to do so amounts to a breach of the duty of care. When planning lessons and activities, teachers should ask themselves what might go wrong and what precautions should be in place to avoid the risk of harm

### **Classroom Supervision**

Staff members are not to leave students unsupervised in classrooms, the library, gym, playground, etc. Should an accident occur the teacher and school may be held liable. If teachers need to leave the classroom unexpectedly, they must have another staff member supervise the class and/or notify the principal.

### **Indoor Supervision**

During inclement weather, students remain in their classrooms. Grades 6 and 7 monitors will be assigned to help with supervision. The classroom teacher is still ultimately responsible for the class and is to ensure that games and activities are provided for students during this time. There is to be no running in the classrooms or excessive noise. Classroom rules for indoor recess should be posted by the door where they can easily be seen by the supervisors. Supervisors are to patrol the hallways and enter each classroom. The office staff will make the decision when it will be an "indoor" day and notify the teachers.

### **Playground Supervision**

Staff responsible for yard supervision is to report to the area punctually. If a staff member is unable to take their supervision duty, they are to exchange times with another staff member. Supervision times are:

- Before school            8:15 am to 8:40 am
- Morning recess        10:15 am to 10:30am
- Lunch recess            12:00 pm to 12:30 pm
- After school            3:00 pm to 3:15 pm

Staff supervisors are expected to circulate throughout the playground during their assigned duty. Staff should not permit discussions with students, other staff members, or parents, or their involvement in and supervision of playground games to distract them from an effective continuous concern for general safety and should maintain constant overview of the whole area allocated for supervision. Even if engaged in conversation with students, teachers allocated to playground supervision duty should maintain a continuous "roving eye" surveillance of the whole area allotted for their supervision.



## SACRED HEART SCHOOL

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Fun and safe recesses require active teacher interaction. Be aware of and accessible to students for the duration of the duty. Keep discussions with fellow supervisors to a minimum. Supervisors are expected to assist the students in being moderately to vigorously active during recess time.

Ensure that the children are playing fairly and respectfully. If not, stop them, speak calmly and respectfully to them about the behaviour you observed and tell them how you want them to behave. Please click [here](#) for supervision schedule.